**Sample Boat Donation Letter**

Wind Athletes Canada \_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Date)

44 Alwington Avenue

Kingston Ontario

K7L 4R3

ATTENTION: JOHN CURTIS, PRESIDENT OF WIND ATHLETES CANADA

**RE: Boat Donation**

Further to our discussions I wish to donate my boat to Wind Athletes Canada. The boat is a \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (*insert type of boat, eg. C&C 35, Limestone 28, Laser, etc.*). The Hull Identification Number/ Serial Number of the boat is \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

I have attached a valuation of the boat done by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (insert name of person or company that did the valuation) on \_\_\_\_\_\_\_\_\_\_\_\_\_ (insert date).

I acknowledge that this donation is made without any conditions regarding the use of my boat and that any decision to lease, sell, or otherwise use the boat is entirely at Wind Athletes Canada’s sole discretion and that it is donated without any obligation on the Part of Wind Athletes Canada to transfer the asset or make it available to a specific party or parties.

**Optional Information**

*If the boat is registered with Transport Canada:*

I have attached the Boat licence document \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ( insert whether it is a *Certificate of Registry or Pleasure Craft Licence*) and I will send you a signed copy so that you may register it with Transport Canada.

*If the donation includes a road trailer:*

My donation includes a road trailer with VIN \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_. I will send the signed registration for this trailer by regular letter mail so that you may register it with the appropriate government transportation Ministry.

If the boat includes any significant inventory of equipment or if items in the valuation are to be excluded:

My donation includes the complete inventory of sails listed in the attached valuation.

Or

My donation does not include the following equipment referenced in the valuation:

*List the excluded equipment*